



Mid Term Review Meeting BARCELONA 2019  
ENIGMA Innovative Training Networks

***ENIGMA Innovative Training Network : European training Network for In situ  
imaGing of dynaMic processes in heterogeneous subsurfAce environments***

## **Fifth Enigma ITN Mid Term Review Meeting**

### **Provisional program**

Barcelona, 07-08 February 2019

Barcelona, Spain

## Thursday 07/02 afternoon

<b>13h00 – 13h15</b>	<p><b>Introduction:</b>  <b>Short introduction by the REA Project Officer, the External expert (Monitor) and the Project Coordinator (~15 minutes).</b></p>	Chairman : REA Project Officer Luisa Marconi	Location :
<b>13h15 – 14h00</b>	<p><b>Tour de table: (22+16 ~ 40 minutes).</b></p> <ul style="list-style-type: none"> <li>• All scientists-in-charge should briefly present their research team and describe their role within the network.</li> </ul> <p><b>Possibility = 1 or 2 slides/beneficiary = 2'/beneficiary.</b></p> <p><b>11 Beneficiaries</b></p> <ul style="list-style-type: none"> <li>• <b>Introduction of the Partner Organisations</b></li> </ul> <p><b>1 or 2 slides/ partner = 2'/partner 8 Partners</b></p>	Chairman : P. Davy & T. Le Borgne	Location :
<b>14h00- 14h45</b>	<p><b>Coordinator's report:</b>  Presentation of the Network and the Mid-term report covering each of the following aspects (~between 45 and 60 minutes):</p> <p>i. <u>Scientific</u> 10'</p> <ul style="list-style-type: none"> <li>• The scientific, technological or socio-economic reasons for carrying out research in the field covered by the research;</li> <li>• The research objectives of the network;</li> <li>• Scientific highlights of the work so far and advancement on the state-of-the-art.</li> </ul> <p>ii. <u>Training</u> 10'</p> <ul style="list-style-type: none"> <li>• The training programme and the career development achievements;</li> <li>• Secondments; • Complementary skills;</li> <li>• Training events open to external participants.</li> </ul> <p>iii. <u>Networking</u> 10'</p> <ul style="list-style-type: none"> <li>• How the Network functions and how the beneficiaries cooperate in practice;</li> <li>• Interaction with private sector;</li> <li>• Dissemination and outreach activities.</li> </ul> <p>iv. <u>Management</u> 10'</p> <ul style="list-style-type: none"> <li>• Recruitment report; • Deliverables; • Milestones;</li> <li>• Ethical issues, if applicable;</li> <li>• Management meetings (activities of the Supervisory board, etc.); • Financial aspects (if necessary);</li> <li>• Critical implementation risks and mitigation actions;</li> <li>• Any proposed re-orientations of the networks' activities.</li> </ul>	Chairmen : P. Davy  F. Nguyen & J.Fleckenstein  T. Le Borgne  M-F. Gerard	Location



14h45- 15h00	<p style="text-align: center;"><b><i>Coffee break</i></b></p>		
15h00 – 16h50	<p>Fellows' individual reports – Part I (<b>110min</b>) Every fellow funded by the project will present his/her <u>individual research project</u> and the <u>results or achievements</u> so far. Scientific content is expected in the presentations.</p> <p><b>Slideshow session:</b> The fellows should briefly present themselves, their background, and their training experiences within the Network <u>(~15 minutes/fellow)=10' presentations +5'questions</u></p> <p>Most importantly, the fellows should show the main objectives of their projects, methodology used and main results obtained so far. The end of the presentation should include the fellows' expectations on the possible impact of the action on their future career</p>	Chairman : T.L.Borgne & D.Jougnot	Location
16h50 – 17h0	<p style="text-align: center;"><b><i>Coffee break</i></b></p>		
17h00 – 19h00	<p>Fellows' individual reports – Part II (<b>~115min</b>) <u>(~15 minutes/fellow)=10' presentations +5'questions</u></p>		

***Social event : dinner at XX at 20h or 20h30 ?***



## Friday 08/02 morning

<b>9h00 – 10h00</b>	<b>Restricted session:</b> Meeting between coordinator/partners/financial managers and Project Officer to discuss financial issues and periodic report	Chairman: L.Marconi & P.Davy	
<b>10h00 – 10h15</b>	<b>Coffee break</b>		
<b>10h15 – 11h30</b>	<b>Individual meeting Between The Mc Fellows And The Rea Representative</b> Several ESRs are interested in meeting individually the Project Officer.	Chairman : REA Project Officer Luisa Marconi	Location :
<b>11h30 – 12h30</b>	<b>Feedback and open discussion:</b> Feedback from the REA Project Officer and the External Expert (Monitor) and discussion on the output of the Network so far, on possible training areas for future exploitation or the impact on fellows' future careers development (~ between 30 - 60 minutes).	Chairman : REA Project Officer Luisa Marconi	Location :

**LUNCH (caterer at IDEA) : probably 12:30 – 13:30**  
**End of the Mid Term meeting with the REA representative**



## Network ordinary meeting:

<b>14h00 – 14h30</b>	<b>Supervisory Board meeting</b> <ul style="list-style-type: none"><li>• Debriefing of the Mid Term</li><li>• Discussion about the final conference in Copenhagen</li><li>• Next milestones/deliverables</li><li>• TTC</li></ul>	Chairman : P. Davy & T.L.Borgne	Location :
<b>14h30 – 15h00</b>	<b>Experimental infrastructure Board meeting:</b> <ul style="list-style-type: none"><li>• Summary of experimental plans of PhDs students &amp; opportunities for joined experiments</li><li>• Data storage plans &amp; dissemination</li></ul>	Chairman : T. Le Borgne	Location :
<b>15h00- 16h00</b>	<b>Reviewlets discussion:</b>	Chairman : T. Le Borgne	Location

## End of the Barcelona meeting

## Issues To Be Considered For The Project Assessment

### Scientific

- Is the collaborative research being focused on the objectives set out in the DoA?
- Are all the teams contributing to the project as foreseen in the DoA?
- Is there meaningful working co-operation between the teams?

### Research Training Programme

- Is it in line with the plan as established in DoA?
- Are all the fellows being satisfactorily integrated in the project?
- Are they being given sufficient opportunities to interact with Network researchers outside their own team?
- Are there appropriate secondment opportunities available?
- Is the complementarity and multidisciplinarity being sufficiently exploited within the Network in its training programme?
- Is sufficient complementary training (e.g. presentational skills, language skills) being organised both by the Network and by the individual research teams?
- Are Partner organisations involved in the training/secondment activities?
- Industry exposure

### MC Fellows

- Appointment of fellows to date as foreseen by the Grant Agreement?
- Are the fellows sufficiently informed about their role and the role of the other participants?
- Are they aware of all the allowances they are entitled to?
- Are they also aware about the possibilities offered to them via networking (e.g. to attend network meetings, secondments etc.)?
- Are all the fellows recruited under an employment contract?

### Management

- Is the organisation of the Network and the distribution of tasks between the teams well adapted?
- Is the Network co-ordinator demonstrating the necessary scientific and organizational competence?
- Is full advantage being taken of modern communication and Internet-based services?
- Has the necessary decision-making structure been established within the network?
- Are all the participants aware of the basic rules (e.g. eligibility criteria, allowable costs etc.)?